



Afterschool Rules

Set yourself and your child up for success! Remember the library is a public space; your child must be 8 years or older to be at the library without a parent or guardian. Before sending them to the library after school consider whether they are mature enough to handle the responsibility. Children under 8 must be supervised by someone 12 years of age or older. . If a child under 8 years of age is left unattended during or after library hours, parents will be notified. If parents cannot be notified, police will be called.

Parents and caregivers:

DO: Keep Your Child Safe

- Ensure your child knows how to contact you.
- Sign up your child for a library card or update their information. That's the best way for the library to contact you if needed.
- Any of your child's behaviors that staff deem unsafe, disruptive or disrespectful - to themselves, other children, staff, volunteers or other library patrons - will result in your child needing to leave the library (for the day or longer). This includes physical actions and verbal interactions, as well as damage to facilities, yard and landscaping, equipment or supplies. You will be called and you must make arrangements to pick up your child. Your child will remain with library staff until you arrive.

DO: Make a plan with your child for afterschool time at the library

- What to do: e.g. reading, doing homework, screen time, and participating in library activities.
- Discuss how to behave appropriately.
- How to be responsible for library materials, including laptops that can be checked out from the Youth Desk. Remind your child that there is a late fine of \$0.50 per hour, and the fee for a damaged, lost, or stolen laptop is the replacement cost.

For your child:

DO: Be Safe

- Place backpacks and other items in the designated space in the Youth Wing.
- Walk in the library.
- Keep shoes on at all times.
- Ask librarians for help if you can't work out a problem between friends.

DO: Be Respectful and Responsible

- Take turns on the computer so everyone has a chance to use them.
- Use inside, quiet voices in the library, including at the computers.
- Clean up after yourself.

DON'T: Engage in inappropriate behavior

- Rough housing with other library patrons, staff, volunteers
- Fighting or physical violence against another person, staff, volunteers
- Abusive language or gestures, including bullying and teasing
- Vandalism to facility, yard/landscaping, equipment, supplies
- Not complying with librarians' directions

Discipline: Inappropriate Behavior

- Discipline and safety is a partnership between the library and parents. If a child engages in behavior that is unsafe, disruptive, or disrespectful to themselves or anyone else, you will be called and you must pick up your child. Your child will remain with library staff until you arrive.
 - Library staff will discuss the inappropriate behavior/incident with you and your child and review the library's behavior and use expectations.
 - Repetitive misbehavior may be documented in an incident report and may result in loss of library privileges for a period of time determined by the Youth Services Manager and Library Director.