



## TETON COUNTY LIBRARY BOARD MEETING

### Regular Meeting Agenda

Thursday, August 19, 2021 @ 8:30 a.m.

In County Commissioners Chambers 200 S Willow St. Jackson WY and via Zoom

**THIS MEETING IS VIRTUAL FOR MEMBERS OF THE PUBLIC**

Zoom Link: <https://us02web.zoom.us/j/82888157026?pwd=SmlxbUowRmpvVVhWN0dRcTdScGoyUT09>

Meeting ID: 828 8815 7026 Passcode: 598802

Phone: 1 669 900 6833

- Call to Order
- Adoption of Agenda  
**Suggested Motion:** I move to approve the Agenda.
- Public Comment
- Correspondence: [Report](#)
- Approval of Minutes: [July 15, 2021 Meeting Minutes](#)  
**Suggested Motion:** I move to approve the minutes from the July 15, 2021 regular Board Meeting
- Consent Agenda
  - Financial Narrative: [Staff Report](#)
  - Financial Documents: [Balance Sheet July 2021](#), [P&L July YTD](#), [July P&L Month](#), [Check Register July 2021](#), [Reimbursements from TCLF July](#), [Payroll July 9, 2021](#), [Payroll July 23, 2021](#)
  - Approve reimbursement (\$143.14) of new Director's moving expenses in excess of the previously approved \$4000 limit.  
**Suggested Motion:** I move to approve the Consent Agenda for July 2021.
- Reports
  - [Director's Report](#)
  - [TCL Foundation Report](#)
  - [TCL Friends Report](#)
- Annual Library Board Review with Board of County Commissioners
  - Planning & Discussion
- Board Development
  - TriBoard Meeting – Planning & Discussion
  - Director/Board Relationship Development Schedule
  - [What Board manages – Discussion & Next Steps](#)
- Library Housing Survey

- [Results & Analysis](#)
- Discussion & Next Steps
  
- **Face Covering Resolution & COVID Safe Work Protocols**
  - [Staff Report](#)
  - [Library Face Covering Resolution](#)

**Suggested Motion:** I move to pass the Teton County Library Face Covering Resolution effective Thursday, August 19, 2021 and to remain in effect following the guidelines outlined in the staff report.
  
- **Boiler Repairs**
  - [Staff Report](#)

**Suggested Motion:** I move to approve the expenditure of Library funds for the purpose of repairing the boiler.
  
- **Staff In-Service Workshop**
  - [Staff Report](#)

**Suggested Motion:** I move that the Library close from 9am-2pm on a yet-to-be-determined Friday in October for an all-staff in-service workshop.
  
- **Matters from Board Members, Library Staff, and Supporting Organizations**
  
- **Payment of Library Vouchers**
  - Vouchers

**Suggested Motion:** I move to approve the payment of library vouchers.
  
- **Conduct Future Board Meeting at Alta Branch**
  - Discuss & Set Date
  
- **Adjourn**

**Next Board Meeting: Thursday, September 16, 2021**

**Library Board Advance Planning Calendar**

Budget	February – Submission to Commissioners April – Meeting with Commissioners June – Adoption of next fiscal year budget
Strategic Plan Review	September, December, March and June
Library Director Review	September, December, March and June (executive sessions)
Library Financials Detailed Review	October, January, April and July
TCL Statistics	January and July
TCL Policies Review	September
IT Services Evaluation	November and May