



## TETON COUNTY LIBRARY BOARD MEETING Thursday, March 18, 2021 @ 8:30 a.m.

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We connect you with resources, people and learning.*

\*\*\*Where appropriate, staff and public comments will be taken prior to board discussion\*\*\*

**In County Commissioners Chambers 200 S Willow St. Jackson WY**

Zoom Link: <https://us02web.zoom.us/j/81962288391?pwd=RGJSKytlQmdjTkFoUmtmRXIHOW1Cdz09>

Meeting ID: 819 6228 8391 Passcode: 608701 Phone: 1 253 215 8782

- 8:30 Call to Order
- 8:31 Adoption of Agenda  
**Suggested Motion:** I move to approve the Agenda.
- 8:32 Public Comment
- 8:45 [Correspondence Report, Detail](#)
- 8:50 Approval of Minutes [Amended January 21, 2021 Minutes](#) [February 18, 2021 Minutes](#)  
**Suggested Motion:** I move to approve the amended minutes from the January 21, 2021 regular Board Meeting and the minutes from the February 18, 2021 regular Board Meeting.
- 8:55 Consent Agenda
- [Financial Narrative \(Staff Report\)](#) / Documents (January 2021 February 2021)  
[01.31.21 Balance Sheet](#), [January 2021 P&L YTD](#), [January 2021 P&L Month](#), [Check Register January 2021](#), [Reimbursements from TCLF January 2021](#), [Payroll 01.08.21](#), [Payroll 01.22.21](#), [02.28.21 Balance Sheet](#), [February 2021 P&L YTD](#), [February 2021 P&L Month](#), [Check Register February 2021](#), [Reimbursements from TCLF February 2021](#), [Payroll 02.05.21](#), [Payroll 02.19.21](#)
- Suggested Motion:** I move to approve the January 2021 Financial Documents and the February 2021 Financial Narrative and Documents.
- 9:05 Matters from Board, Staff and Liaisons
- [Director's Report](#)
  - [TCL Foundation Report](#)
  - Foundation Liaison Report
  - [TCL Friends Report](#)
  - Friends Liaison Report
- 9:20 Director Recruitment
- [Board Report](#), [Proposal to Assist in Director Search](#), [Engagement Letter](#), [Staff Report-Library Director Search Committee](#)
  - **Suggested Motion:** I move to approve the creation of the New Library Director Search Committee with the full Teton County Library Board serving on the Search Committee with

the addition of Judy Opatrny as a nonboard member serving on the Search Committee and the addition of Maureen Sullivan as a non-board member serving on the Search Committee. I further move to authorize the Chair to sign an engagement letter with Maureen Sullivan incorporating and agreeing to Ms. Sullivan’s March 11, 2021 proposal.

- 9:50 Board Member Working Agreements**
  - [Board Working Agreement Development Draft, Board Policies, Procedures, and Agreements List](#)
  
- 10:20 Proposed Circulation Policy Change**
  - [Staff Report](#)
  - **Suggested Motion:** I move to open the Library’s Circulation Policy for a 45-day public comment period.
  
- 10:23 Proposed Library Hours Change**
  - [Staff Report](#)
  - **Suggested Motion:** I move to adjust the Library’s Open Hours for weekdays, Monday through Friday, to 9:00 a.m.to 6:00 p.m., effective May 2, 2021.
  
- 10:26 Proposed Extension of Library Services**
  - [Staff Report – Yellow Phase](#)
  - **Suggestion Motion:** I move to approve the Library’s Phased Expansion of Services for Yellow/Low Risk Phase of COVID-19.
  
- 10:30 Payment of Library Vouchers**
  - **Vouchers**

**Suggested Motion:** I move to approve the payment of library vouchers.
  
- 10:31 Adjourn**

**Appendix:**

**Library Board Advance Planning Calendar**

Strategic Plan Review	September, December, March and June
Library Director Review	September, December, March and June (executive sessions)
Library Financials Detailed Review	October, January, April and July
TCL Statistics	January and July
TCL Policies Review	September
IT Support Services Evaluation	November and May