



TETON COUNTY LIBRARY BOARD MEETING Thursday, January 21, 2021 @ 8:30 a.m.

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Where appropriate, staff and public comments will be taken prior to board discussion

Library Board Meeting – via Zoom

<https://us02web.zoom.us/j/85360191117?pwd=UGdkT1o2Zk0yNEZSRW84RG5UT3Btdz09>

Meeting ID: 853 6019 1117 **Passcode:** 080582 **PH #:** 1-669-900-6833

- 8:30 **Call to Order**
- 8:35 **Adoption of Agenda**
Suggested Motion: I move to approve the Agenda.
- 8:40 **Public Comment**
- 8:45 **Correspondence Report:** [Report](#) [Detail 1](#) [Detail 2](#) [Detail 3](#)
- 8:50 **Approval of Minutes**
- [December 17, 2020 Board Meeting Minutes](#), [December 30, 2020 Special Board Meeting Minutes](#)
- Suggested Motion:** I move to approve the minutes from the December 17, 2020 Regular Board Meeting and the December 30, 2020 Special Board Meeting.
- 9:00 **Consent Agenda**
- [Financial Narrative](#) / Documents (December 2020)
[12.31.20 Balance Sheet](#) [December 2020 P&L](#) [YTD P&L](#) [December 2020 Check Register](#)
[Reimbursements from TCLF YTD](#)
- Suggested Motion:** I move to approve the December 2020 Financial Narrative and Documents.
- 9:05 **Matters from Board, Staff and Liaisons**
- [Director's Report](#)
 - [TCL Foundation Report](#)
 - Foundation Liaison Report
 - MOU for HR Services
 - [Director Recruiting](#)
 - [Friends Report](#)
- 9:30 **Renewal of HVAC Maintenance Contract**
- [Staff Report](#)
 - **Suggested Motion:** I move to approve the two-year renewal of the HVAC Maintenance with Long Mechanical Solutions.

- 9:35 **Renewal of Cleaning Contract**
- [Staff Report](#)
 - **Suggested Motion:** I move to approve the two-year renewal of the Cleaning Contract with White Glove Professional Cleaning.
- 9:40 **FFCRA Extension**
- [Staff Report](#)
 - **Suggested Motion:** I move to approve the option to extend the Library’s FFCRA Emergency Sick Leave and Extended Family Paid Leave Policy through March 31, 2021.
- 9:45 **Merit Increase**
- [Staff Report](#)
 - **Suggested Motion:** I move to approve a merit increase for all eligible staff to be effective with the pay period beginning January 3, 2021.
- 9:50 **FY 22 Budget Development**
- [Staff Report](#)
 - **Suggested Motion:** none needed at this time
- 10:20 **Payment of Library Vouchers**
- **Vouchers**
- Suggested Motion:** I move to approve the payment of library vouchers.
- 10:25 **Adjourn**

Appendix:

Library Board Advance Planning Calendar

Strategic Plan Review	September, December, March and June
Library Director Review	September, December, March and June (executive sessions)
Library Financials Detailed Review	October, January, April and July
TCL Statistics	January and July
TCL Policies Review	September
IT Support Services Evaluation	November and May